

CHRISTIAN WOMEN'S EXPO

EMPOWER ENLIGHTEN UPLIFT

2024 VENDOR RULES AND REGULATIONS

THE APPLICANT (Show Vendor) Agrees to hold harmless CWE Events/WDO Entertainment from any and all claims, demands, suits, damages, liability, loss, expenses and attorney fees which may arise out of any action of failure to act of the applicant (VENDOR) or any of its employees, representatives, or assignees including but not limited to, claims of damages or loss of property, injury, harm or death to the person or any of the VENDORS or any of its employees, representatives or assignees. Vendors are encouraged to insure themselves against all loss and claims and hold CWE Events/WDO Entertainment harmless from all claims and liabilities. Additionally, the applicant, agent, employee, or assignee shall not hold CWE Events/WDO Entertainment or Show Venue or Show Location Staff or Management accountable for or liable in the case of fire, water, earthquake, hurricane, tropical storm, venue utility disruption and other acts of God or any accident or loss.

APPLICANT PAYMENT REQUIREMENTS: ALL MONIES COLLECTED ARE NON-REFUNDABLE . Booths will NOT be secured without all required information and/or payment. Balances for all fees are due on the agreed upon date/time between Vendor/Exhibitor and Christian Women's Expo- Empower Enlighten Uplift representative. If you pay by credit/debit card you agree to not dispute the charge against your credit card for the amount listed in your contract plus a processing fee. No Refunds. All Sales Are Final. A vendor who has submitted a Vendor Application with fee, but cancels (no matter what time) is not subject to receive a refund. By agreeing to all Vendor/Exhibitor terms submitted online or via email, you are authorizing the charge against your credit card for the requested full payment, deposit and/or balance. A returned payment fee will be assessed to Vendor/Exhibitor for any payment returns. Number of Participants: CWE Events/WDO Entertainment makes no guarantee of attendance or sales results. CWE Events/WDO Entertainment reserves the right to change show venues & dates. Vendor Applicant agrees that show management has not predicted, nor quoted anticipated show attendance or sales expectations.

CANCELLATION: A vendor who has submitted a Vendor Application with fee, but cancels (no matter what time) is not subject to receive a refund. Verbal cancellations are not accepted. CWE Events/WDO Entertainment reserves the right to cancel a vendor application in the event of any violation of specific rules and regulations, without refund. A fee of \$40.00 will be assessed for returned checks/electronic payments.

VENDOR SET-UP/VENDOR MOVE-OUT INSTRUCTIONS: Instructions for vendor set-up and move-out for each specific show location will be e-mailed to the e-mail provided on Vendor Application.

SALES TAX: (Where applicable) Vendors must have valid licenses prior to show and for payment of all applicable taxes and fees.

VENDOR REGISTRATION: All vendor employees and authorized representatives must register and obtain an exhibitor badge before entering show floor. Vendor Badges must be worn during show set-up and during all show hours. No exceptions. Vendor space assignments are set up on a first come/first serve basis and/or at the discretion of CWE Events/WDO Entertainment .

NON-DISPARAGEMENT: Vendors shall not disparage CWE Events/WDO Entertainment, its employees or attendees of The Christian Women's Expo- Empower Enlighten Uplift.. For the purpose of this section, "disparage" shall mean the making of any negative statement, profanity, whether written or oral. Vendors agree and acknowledge that this non-disparagement provision is a material term of this agreement. In the event that an Vendor breaches this section of this agreement, CWE Events/WDO Entertainment will be entitled to liquidated damages in the amount of 25% of the agreed upon total amount due for space rental as recompense for damage to CWE Events/WDO Entertainment reputation, standing, and loss of revenue.

MASSAGE THERAPISTS: Any massages, chair or otherwise, are only permitted by being a City or County licensed massage therapist whichever applies. The individual(s) performing the massage must have their appropriate license during the event. Any and all fines imposed by the authorities will be paid by the Exhibiting Company as listed in Vendor Application.

NON-PROFIT VENDOR must submit an up to date license to show management.

ANY PERFORMANCE HAIRSTYLIST or CHEF: The individual(s) performing in these capacities must have their appropriate license as required by any city/state during the event. Any and all fines imposed by the authorities will be paid by the Exhibiting Company.

VENDOR RESPONSIBILITIES: Displays inside vendor booths must be attractive, neat, and orderly displayed during all show hours. **VENDOR must** protect the show venue and property from damage done by the Vendor, its employees, staff, and agents. Nothing may be tacked, taped, stapled or nailed in any way attached to facility property. Repair costs will be assumed by the exhibitor.

PROHIBITED: Balloons, Paint and Spray Cans.
FLAMMABLE MATERIALS: No combustible decorations or drape materials shall be used inside show venue. All materials must be flame-retardant. As directed by the fire ordinance in all state and city municipalities.

ARRANGEMENT OF VENDOR BOOTHS: Must be confined within the perimeter of booth space rented. Vendor personnel and or staff may NOT sell in the aisles. Booth designs shall not interfere or obstruct with the exhibits of others. Vendors will not exceed or extend beyond the 10 foot depth of assigned booth space. No vendor exhibit shall lean or rest against an adjacent booth.

BREAK DOWN. Vendors may not under any circumstances (except emergency) begin dismantling booths prior to the close of the show. Vendors must await the "OK" from show management that the public has 100% vacated the show venue in order to open any large overhead doors and OK the use of carts, wagons, power jacks etc. on the show floor.

ELECTRICAL. Vendor will contact the Renasant Convention Center directly for all subjects pertaining to electricity/electrical.

PARCELS/SHIPMENTS. Vendor will contact the Renasant Convention Center directly for all parcels & shipments. Vendors are responsible for charges to hold, store or deliver to an exhibitor booth.